



# **Concorde Estates Community Development District**

**Inframark, Infrastructure Management Services**

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

Victor Cruz, Chairman  
Badia Strachan, Vice Chairman  
Michael Barbuck, Assistant Secretary  
Cesar Goyetche, Supervisor  
Walter Klass, Supervisor

Bob Koncar, District Manager  
Timothy Qualls, District Counsel  
David W. Hamstra, District Engineer.

## **Meeting Agenda** **April 27, 2022 at 6:00 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Meeting Agenda**
- 5. Public Comments on Agenda Items (Limited to 3 Minutes)**
- 6. Chairman's Report**
  - A. Consideration of Summer 2022 Staff Schedule
  - B. Consideration of Closing Pool on Mondays or Following Date on Holidays
  - C. Review Staff Job Description/Board Updates Request Discussion
  - D. Update CDD Website
  - E. Schedule Workshop for May
    - Future Projects
    - Grants and Grant Writer
    - Budget Public Hearing
    - South District Special Assessment Public Hearing
    - 36 Lots Non-Ad Valorem Assessments Collection
  - F. Consideration of Community Property Fence
  - G. Board Goal Setting Importance
  - H. CDD Capital Improvement Plan
  - I. Consideration of Board of Supervisor Code of Conduct
  - J. Consideration of Maintenance of Newly Acquired 36 Lots
  - K. Juniper Invoice 159568
  - L. Consideration of South Storm Water Clearing
  - M. Consideration of Lakefront Clearing
  - N. Consideration to Follow Florida Statute 218.735 All Payments within 25 Days of Invoice
  - O. Consideration of All Vendor Payments through ACH Direct Deposit
  - P. Consideration of KMVC April Staff Cover
  - Q. Consideration of Four (4) Staff Cover
  - R. Consideration of No contract for Proposals Under \$10,000
  - S. Consideration of Contract dispute Via Mediation Instead of Litigation
  - T. Consideration of Review of District Engineer Contract
  - U. Consideration of Surplus and Abandoned Property

- V. Consideration of Chair-Authorized Expenditures of \$2,604.50
- W. Consideration of Old UTV Repair
- X. Consideration of Terrestrial Invasive Plants Procedure
- Y. Consideration of Purchase of Four (4) Pool Umbrellas for \$710
- Z. Consideration to Purchase Office and Maintenance Supplies for \$780
- AA. Consideration to Purchase Pool Maintenance and Facility Equipment Not to Exceed \$4,000
- BB. Consideration to Repair Pool Chairs Not to Exceed \$2,500
- 7. District Manager's Report**
  - A. Approval the March 30, 2022 Meeting Minutes
  - B. Approval of the March 2022 Financial Statements
  - C. Acceptance of the Fiscal Year 2021 Financial Audit
  - D. Number of Registered Voters – 1,034
- 8. Vendor Reports (In-Person or Document)**
- 9. Staff Reports**
  - A. Monthly Field Manager's Report
  - B. Old Business
    - Tabled Items
      - Boundary Fence
      - Park Fence
      - Tennis Court
    - Follow Ups
      - Pool Chairs and Umbrella
  - C. New Business
    - Proposals
    - Security Cameras
    - Trash Bin
    - Pressure Washing
    - CDD Sidewalk
- 10. Engineer's Report**
- 11. District Counsel**
  - A. Consideration of Management Services Proposal
- 12. Supervisors' Requests and/or Comments**
- 13. Adjournment**